# Academy of Health Science & Medicine Career Pathway: Health Science

# Program Strand: Health Unit Coordinator

Students in Medical Information Management assemble, organize and evaluate patients' health information for completeness and accuracy. Some may specialize in coding patients' medical information for insurance purposes

Secondary Career Academy Development Timetable (academy classes are listed in bold type)

Pre-Academy Grades 6 – 8	Grade 9	Grade 10	Grade 11	Grade 12
6 <sup>th</sup> grade—Middle Moves 7 <sup>th</sup> grade—Career Preparation Requirement 8 <sup>th</sup> grade—Transition Tools	English I	English II	English III	English IV
	Algebra or higher	Geometry or higher	Algebra II or higher	Pre-calculus or higher
	Earth & Space Science or Biology	Biology or Chemistry	Chemistry or Physics or Physical Science	Science elective
	World History	Elective	American History	American Government / Economics
	9th Grade Transition	Foreign Language	Foreign Language	Foreign Language
Orientation to Health Occupations 840011011	Health Science I 841710001 or Anatomy and Physiology	Health Science II 841711001	Health Unit Coordinator 3 841718101.	Health Science Cooperative Education 8400410JT
Exploration of Health Occupations	Elective	Elective	Elective	Elective
840021011	Elective	Elective	Elective	Elective

#### Suggested Electives:

- Students may in their Junior or Senior year opt to participate in the Career Experience Opportunity (CEO) internship program using the following course numbers: Workplace Essentials 83003101A (Honors .5) and CEO internship 0500330CE (Honors .5).
- Students may complete more than one program within the Academy of Health Science & Medicine providing courses are offered at the school site.
- In addition, students can choose to enroll in Foreign Language (\*3rd year), Business, Marketing, and AP Psychology classes to enhance their marketability.
- Indicates that upon completion of series of courses, students can transfer to Lindsey Hopkins and Robert Morgan Educational Centers and complete the Dental Assistant Program.

To find a Miami-Dade County Public High School with this Program Strand, please link to http://ssr.dadeschools.net/acad\_tally\_schls.pdf

Internship Opportunities	Student Organizations / Clubs	Earn Upon Completion
Internship Cooperative Education Job Shadowing School-Based Enterprise Service Learning Dual Enrollment Portal to CEO	Health Occupations Students of America (HOSA)	<ul> <li>Industry Title &amp; FLDOE OCP's correlated to the individual areas.</li> <li>For more information on the Florida Department of Education Bright Futures Scholarship Programs: Florida Academic Scholars Award (FAS), Florida Medallion Scholars Award (FMS), and Florida Gold Seal Vocational Scholars Award (GSV) please contact a guidance counselor or visit:         http://www.floridastudentfinancialaid.org/ssfad/factsheets/BF.htm.     </li> <li>For more information on advanced standing at local public and private post secondary institutions as established per articulation agreements please contact a guidance counselor.</li> </ul>

## POSTSECONDARY OPTIONS

Certification Programs	Community College (A.A./A.S.) or Proprietary Programs	Four-Year College and University Programs	Other
<ul><li> Office Clerk</li><li> Medical Secretary</li><li> Unit Clerk</li></ul>	Medical Records     Medical Transcribing	Medical Records     Health Information Administration	On the job training

### CAREER OPTIONS

Entry Level	After Post-Secondary Education	
<ul> <li>Health Information Clerks</li> <li>Data Input Operator</li> <li>Medical Secretary</li> <li>Medical Transcriptionists</li> </ul>	<ul> <li>Registered Health Information         Technicians</li> <li>Office Manager</li> <li>Director Or Assistant Director of Medical Records</li> </ul>	